

**Job Title: Teacher**

**Location:** **King Edwin School**

**Line managed/jointly supervised by: Assistant Principal**

**Salary Scale: MPS /UPS + SEN1**

**Hours of Work:** **40 hours per week**

**Key Duties and Responsibilities**

* Responsibility for ensuring and promoting the safeguarding of children and young people
* Work in accordance with Spark of Genius vision and aims
* To teach assigned classes together with associated planning, preparation and correction
* To assist in the development of the curriculum
* To contribute to whole school improvement and development
* Assess, record and report on the work of pupils
* Preparation of pupils for examinations and assisting with examination administration.
* Provide advice and guidance to pupils and issues related to their education.
* Promote and safeguard the health, welfare and safety of the pupils
* Work in partnership with parents/carers, support staff and other professionals
* Undertake appropriate and agreed (with line manager) continuing professional development
* Participate in issues related to learning centre planning and assist in raising the attainment and

 achievement of pupils

* Take ownership for the establishment of good order and the wider needs of the school
* Attend open evenings and carry out pastoral visits to Spark of Genius Residential Houses
* Make economic use of monies provided for education including adherence to systems of accounting

and the recording of the use of transport

**Professional Knowledge and Understanding**

* Have a detailed knowledge and understanding of the National Curriculum, in particular Maths and

 English.

* Have sufficient knowledge and understanding to fulfil the responsibility all for literacy, numeracy,

health and wellbeing, and ICT

**Professional Responsibilities**

* Have a broad understanding of the ethos, values and policies of Spark of Genius and to place these

at the centre of your practice

* To have full awareness of the importance of the role of class teacher in Spark of Genius
* To adhere to professional standards at all times
* To promote and adhere to all aspects of the protection and welfare of children and young people

**Principles and Perspectives**

* To adhere to sound professional values and practices at all times
* Have knowledge relating to learning and teaching and an appreciation of the contribution of personal

development to practice

**Professional Skills and Abilities**

* Ability to plan coherent and progressive teaching programmes which meet the pupils’ needs
* and abilities in line with National Curriculum, with a focus on Maths and English
* Communicate clearly making skilful use of a variety of resources including IT, media and
* interact productively with pupils
* To teach pupils both individually and on a group basis
* Develop and use a range of teaching strategies, access resources which have been evaluated in

terms of curriculum requirements to meet the needs of pupils

* Set and maintain expectations for the pace and challenge of work, attainment and achievement for

all pupils

* Work in a professional, co-operative manner with all associated with Spark of Genius

**Classroom Organisation and Management**

* Organise and manage classes and resources to achieve safe, orderly and purposeful activity
* Manage pupil behaviour and classroom incidents fairly, sensitively and consistently using agreed

behaviour management techniques. Make sensible use of rewards and sanctions, and seek and use

the advice of colleagues when necessary

**Assessment of Pupils**

* Carry out initial assessment of pupils to ascertain appropriate level of learning
* Understand and apply the principles of assessment, recording and reporting
* Use the results of assessment to evaluate and improve the teaching, and the learning and

attainment of pupils

* Participate in target setting for all pupils and formulate appropriate Individualised Educational plans

for pupils

**Professional Reflection and Communication**

* Learn from experience of practice and from ongoing professional development
* Convey and understanding of practice and general educational matters through professional

dialogue and communication with colleagues

* Reflect on and act to improve professional practice, and contribute to personal professional

development

* Engage in curriculum development activities
* Share in advance of the lesson all learning materials with support staff to ensure good classroom

management.

**Professional Value and Personal Commitment**

* Ability to demonstrate in your day-to-day practice a commitment to the protection, welfare and social

development of all Spark of Genius pupils

* Participate in out of school learning experiences with the pupils
* Ability to demonstrate responsibility for personal professional learning and development

**Other Requirements**

* Compliance and cooperation with all Health and Safety requirements, follow Fire, Accident, Incident

and Safe Holding Safety Procedures at your place of work and report any unsafe practices and

conditions

* Requirement to attend allocated parents evenings throughout school terms
* Must be prepared to teach our young people in our residential care homes
* The post holder may be reasonably expected to undertake other duties commensurate with the level

of responsibility that may be allocated from time to time. It is the responsibility of the post holder to comply with Health and Safety and Equal Opportunities requirements at all times.

* Any other reasonable management instruction

The above job description forms part of your main terms and conditions of employment. The Company reserves the right to vary duties and responsibilities at anytime.



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|  | **Essential Criteria** | **Desirable Criteria** | **Method of Assessment** |
| **Education and Qualifications** | 1. Educated to degree level
2. Teaching qualification
3. QTS Status/
 | 1. Higher Level degree (Masters)
 | Application form and certificate check and interview |
| **Experience** | 1. Completed 1st year of teaching with experience of working with SEMH students
2. Experience of teaching good lessons
 | 1. 2 years teaching experience with SEMH students
 | Application form and reference check |
| **Skills** | 1. Effective communication skills with the ability to work alongside colleagues from partner agencies and parents and carers.
2. Excellent interpersonal skills
3. Ability to use own initiative
4. Work as part of a team
5. Flexible approach to planning and work practices
6. Reporting and recording to a high standard
7. Teaching to at least ‘good’
 |  | Application form, references and interview |
| **Knowledge** | 1. An understanding of the needs of students with SEMH needs
2. An understanding of the principles of safeguarding and child protection
3. Good knowledge of National Curriculum and Ofsted framework - up to date practice in education.
 | 1. Knowledge of the Independent Schools standards
2. Knowledge of National Initiatives
3. Knowledge of the work of other agencies involved with children and young people
 | Application form and interview |
| **Ability** | 1. To form professional and positive relationships with children and young people
2. The ability to deal with difficult situations and make appropriate decisions in line with the policies and procedures of the school
3. To ask for guidance and support, and to remain open honest and accountable
 |  | Application form and Interview |
| **Other Requirements** | 1. A willingness to participate in all in house training.
 | 1. Full UK driving licence
 | Application form and interview |